



# KSA Health & Dental Bursary Application

## Spring 2018

### Personal Information - Please Print

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Name: \_\_\_\_\_ Student #: \_\_\_\_\_

Phone #: \_\_\_\_\_ Degree Program: \_\_\_\_\_

Email: \_\_\_\_\_ Year of Study: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### Purpose

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In order to improve the lives of Kwantlen students, the KSA offers a subsidy to KSA members who are experiencing financial hardship that impedes their access to education. If you are able to demonstrate financial hardship or a significant personal obligation, you may be eligible to receive a Family Add-on Subsidy, an Extended Health subsidy (\$85), a Dental subsidy (\$110), or a full Health & Dental subsidy (\$195). Once the final date for application submission passes, the KSA will review all applications.

Funding for these subsidies is limited. Your ability to demonstrate financial hardship does **not** guarantee a subsidy, and applicants may receive a partial or full subsidy. Please note that students must be eligible for the KSA Health and/or Dental Plans to be eligible for the Health & Dental subsidy. Applications will only be reviewed after the deadline has passed. Applicants will receive notification of their status, and those approved will be mailed a cheque to the address provided one month after the deadline for submissions. Applicants receiving the bursary may be required to provide details to the KSA for tax purposes as required by the Canada Revenue Agency.

### Financial Hardship

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Please check at least one of the following boxes that applies to your situation. **You will also need to attach copies of all supporting documentation** to submit with your application form. Personal statements must be submitted along with this application in order to be considered.

Financial Hardship

Please include a brief written statement detailing your situation, evidence of any outstanding debts, including student loan "Notice of Assessment," private loan contracts, "line of credit" statements, income tax assessments, and/or credit card statements.

Personal Obligation

Please provide an explanation of why your familial obligations or personal circumstances prevent you from using the Health & Dental plan. Please include supporting documents such as copies of child-care receipts or medical certificates.

### Proof Of Eligibility

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A copy of your Health & Dental Eligibility Page must be included in your application. When printing, please ensure the months of the current semester are included in the printed screen. To find your Health & Dental Eligibility Page, you must:

1. Access mykwantlen.ca
  2. Click Student Menu
  3. Click Registration
  4. Click Account Summary by Term- this is the page that must be printed
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### Select which subsidy you wish to be considered for:

Full Health & Dental Bursary (\$195)

Health Plan Only (\$85)

Family Add-on Bursary (Variable)

Dental Plan Only (\$110)

I hereby certify that I have read the instructions outlined above and have included the following items:

- Personal statement detailing the situation in the context of either financial hardship or personal obligation.
- Supporting documents as outlined under financial hardship or personal obligation. Printed copy of your Health & Dental Eligibility for the semester.
- I am applying for a financial hardship subsidy because of one or more of the above reasons. I understand that if my application is incomplete, my application will not be processed. I also understand I may not receive the subsidy simply by applying for it.

**Student Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

The information provided on this form will be kept confidential and will be used solely for processing the application. The information will be kept on record for one full year before being destroyed.

### How to Submit Application

There are two ways to submit this application:

**In Person:** You may drop off your application in person to any **KSA Health & Dental** office located on each campus, or directly to our main office in Surrey.

**By Mail:** You may mail your application to:

Room 1265 KSA Benefit Plan Office  
Kwantlen Polytechnic University  
12666 72nd Avenue, Surrey, BC V3W 2M8

**Deadline for Submissions: Friday February 9, 2018 at 4:00pm**